

Somerville Arts Council Switchbox Application

Name:
Address:
Phone Number:
Email Address:
Website (if applicable):

The stipend for the Switchbox Project is \$400. All designs must be reviewed prior to approval in order to be considered for this project. If you are a LCC Fellowship awardee, the invoice amount will be the amount you were awarded for your grant. *(LCC fellowship community benefit artists will be provided a \$50 stipend for supplies; their labor is considered the community benefit).*

To apply, interested applicants will need to provide the following two items:

1. Applicants should identify three available switchboxes in the City. Please provide the street/intersection of each box, in order of preference, below.

- 1.
- 2.
- 3.

2. You must submit jpg image(s) of your design, including colors. When your box is approved you must incorporate within the design and on the box, the text, *A Somerville Arts Council Project*.

Once your application is received the approval process will take approximately one week. Do not start your box prior to notification from the Arts Council.

Please mail this form to the Council (address below) and email Heather your jpg image(s) to:
hbalchunas@somervillema.gov

Please Sign Below (required):

I understand that The Somerville Arts Council has the right to paint over my design if in the future the appearance deteriorates due to weather or vandalism.

Signature

Date

Tips for Prepping and Painting:

- *Remove all stickers and graffiti. Use "Oops" Remover if needed and razor scraper to remove any paper or flaking paint.
- * De-grease any poor areas with pure mineral spirits.
- * Prime area with All-In-One Self-Priming Oil-Based Paint (white).
- * Paint your design with Oil-Based Enamel paints (Rustoleum brand and Ace Brand, but any oil-based enamel *for metal* will work).
- * Use oil-based DecoColor paint markers for outlining and writing.
- * **Because boxes are operational, hinges and locks should be lightly painted. Do not paint over keyholes.**

ATTN. Switchbox Project, Somerville Arts Council, 50 Evergreen Ave. Somerville, MA 02145

